

A meeting of the Governing Body of Carlton In Snaith Community Primary School was held at the school on 28 June 2016 at 6pm

Minutes

No	<p>Present – Jon Watson (Head), Alex Dawson (Chair), Karen Longfield, Joanne Mackintosh, Jim Wood (Vice Chair), Katherine Pierce, Kath Hartley and Helen Snowden.</p> <p>Apologies – Elizabeth Russell and Mary Farman</p> <p>In attendance – Georgina Thomas (clerk)</p>	
1	<p><u>Welcome and Introductions</u> All were welcomed to the meeting with particular welcome to Mike Thomas, new co-opted governor.</p>	
2	<p><u>Apologies for Absence</u> Apologies with reasons were received in advance from ER and MF.</p>	
Res	<p>That the absences of ER and MF be consented.</p>	
3	<p><u>Declarations of interest, pecuniary or non-pecuniary</u> The Head advised that his wife, Debbie Watson, Education Consultation at Gemini Education, was going to be doing some follow up training in school at no charge. Thanks to DW are to be minuted.</p>	
4	<p><u>Declaration of confidential items</u> Usual reminder. Nothing for confidential minuting raised.</p>	
5	<p><u>Notification of Other Urgent Business</u> None raised.</p>	
6	<p><u>To approve the minutes of the last FGB meeting, 22 March 2016</u> The minutes of the meeting were agreed by all to be an accurate record of the contents of that meeting.</p>	
Res	<p>That the minutes of the meeting of 22 March 2016 be confirmed.</p>	
<p>7</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p>	<p><u>Matters arising</u></p> <ul style="list-style-type: none"> • JiW attended Parish Council meeting and spoke with Mike Jordan (councillor). He was advised that the parish council has previously asked the primary school whether they wanted to apply for any funding and had been told no and so there is nothing further that can be done at this stage. Governors expressed surprise at this and had no recollection of this conversation. In any event, Mike Jordan has pledged his support to the school's plans for the library and it was felt that he represented a good link for future plans. KP to continue to progress revenue streams; • The interim headteacher performance review has been carried out and a date for the full review will be set in the near future to involve the EDA; • The Head has decided not to pursue the appointment of a PE apprentice. Instead a coach from the same company will provide half a day a week to give PE support and enhancement. Some sports funding can be used for the lunchtime and after school provision. This will provide some CPD and also leaves open the potential for an apprentice in the future; • KL to collate information re-which pupils are accessing which sport activities to ensure school is capturing the widest range of children possible; • The clerk will send the online safeguarding and Prevent links to MT and will check with Gail Link which governors need to refresh their training; • The new governor induction pack has been finished and circulated. HS to send it to MT. 	<p>KP</p> <p>KL</p> <p>Clerk</p> <p>HS</p>
8	<p><u>Headteacher report – precirculated.</u> Governors confirmed receipt of the precirculated report. Pupil Premium (PP) report not yet finalised</p>	<p>Doc A</p>

A	<p>and will be circulated by the Head when it has been and published on the website.</p> <p>Q. Should we aim to publish the PP report once Raise Online is published so that we can refer directly to impact?</p> <p>A. Yes. In the meantime, some basic information will be put on the site. The Head will produce a summary report on the spending and will add the impact on in the Autumn term.</p>	Head
A	<p>The SD committee had reviewed data in depth at the committee meeting last week.</p> <p>Q. Why are there more children seemingly below expected this year, especially in KS1?</p> <p>A. There are various reasons for this including staffing changes and cohort. We are looking into this.</p> <p>Q. Should we be concerned?</p> <p>A. It is of course concerning but this data relates to the end of term two and is based on age-related expectations. The goal posts have been raised significantly and the tests are carried out with a whole term's progress still to make. There is also a new assessment system. However, there are some areas we intend to focus closely on to ensure that any areas of concern are identified and dealt with.</p> <p>Q. Are there any areas that concern you, as Head, more than others?</p> <p>A. Year 1 phonics screen is poor (48%) so this will go on the SDP next year. Writing in KS2 is also low but this, I believe, is mainly due to the challenging new standards. Governors must also remain aware of our small cohort sizes and therefore the impact of this on data. However, we know there is an issue with phonics because, of the three who re-took the screen who failed last year, only one passed this year which does suggest an issue.</p> <p>Q. Are these children on the SEN register?</p> <p>A. No and we are going to look at whether they need to be. That said, it is often difficult in KS1 to determine definite learning needs as so many children still lack maturity.</p> <p>Q. Is it a lot to do with ability?</p> <p>A. There are some cohorts where ability definitely causes concern. But genuine circumstances prevail for a lot of these low attaining children with needs. Once the year 3 data is collated we will have a better picture.</p> <p>Q. Are we confident in the teacher assessment?</p> <p>A. Confidence is growing here and will become secure with increased moderation etc. Our KS2 teacher assessments have been submitted and agreed entirely by external NYCC moderators and we have a lot of plans to improve the accuracy of assessment moving forward.</p> <p>Q. When will we be able to really compare against a national picture?</p> <p>A. Once the national data and validated SATS results are out. Then we will be able to really take a view on standards. This will be a strong focus in the Autumn term.</p> <p>Q. Is someone allocated to analyse the test results when they are available?</p> <p>A. Yes, the subject leads.</p> <p>The Friends report and finance statement were handed out. Friends had a great year and raised £5000 plus the Summer Fair funds (yet to come in). Governors are concerned about the continuity of Friends given the current low numbers and a focus in the new year will be on generating new members. Particular thanks to the Friends are to be minuted for the invaluable work they do in school and the opportunities that their input gives the children.</p>	Head
		Docs B & C

9	<p><u>Committee updates and minutes</u> Committee minutes had been pre-circulated. There were no questions.</p> <p>The start budget has been finalised and the position is improved on the last one. The £4000 for the controlled entry system plus an extra £2000 for the new doors are in the budget.</p>	
10	<p><u>Review of School Development Priorities</u> Nothing to report additional to what is in the committee minutes.</p> <p>Governors will input more into future priorities and the Head wants to focus closely on the ethos of teaching and learning and what this actually looks like in school. Governor suggestions for inclusion in to the SDP: ethos; assessment; SATS results; outcomes.</p>	
11	<p><u>Academisation</u> The Head has attended a NAHT course on exploring academy status and he outlined key elements to governors. Governors are aware that the academy agenda is a definite one but agreed that it would not be right for the school to rush into anything at this stage. Governors all agreed the need to maintain clarity of position at all times to ensure an active voice.</p> <p>Res It was agreed that this be a standing item at FGB meetings to ensure governors remain abreast of the changing climate and a detailed meeting to explore options will be set for September. This will form part of the SDP next year. The school will also sign up to the STAR Alliance from next year.</p>	
12	<p><u>Link governor visit updates</u> HS has carried out KS2 SATS observations and an external review with Rick Weights and Helen Davey (EDA): ROV to follow.</p> <p>A A log of visits is to be maintained moving forward to allow a timely record of more incidental visits and discussions. The Head will progress this.</p>	<p>HS</p> <p>Head</p>
13	<p><u>Policies</u> The following were ratified: Whistleblowing; Behaviour Principles Written Statement.</p>	
14	<p><u>RAISE update</u> Collaboration with this alliance will continue into the next academic year.</p>	
15	<p><u>Pupil Premium</u> The PP report will be scrutinised early in the new academic year to identify gaps and ensure a focussed spend.</p>	
16	<p><u>Sports Premium</u> Led by KL.</p> <p>The report had been scrutinised by the SD Committee. Some anomalies in the figures will be rectified and the report circulated in the new academic year, ready for publication on the website.</p>	
17	<p><u>Safeguarding</u> The Head updated governors on three issues: one pupil with safeguarding needs has moved schools; an incident has taken place with a child that has been closely reviewed and steps taken to address any future risks and an event in the village led to the need to effect lockdown which was discussed in depth by the SD committee which concluded that the school procedures worked very well and action was appropriate at all times. A formal written lockdown policy will be drawn up and formalised as a result.</p> <p>A</p>	<p>Head</p>
19	<p><u>Governor training</u> HS had attended the GSIN. Governors were encouraged to attend the upcoming governor conference. A skills audit will be carried out in the Autumn term and governors will keep aware of training opportunities on Smart Solutions. The clerk reminded governors to bring evidence of</p> <p>A</p>	<p>Chair</p>

A	training into school for the records. All were asked to complete their online safeguarding in September.	All
20	<u>Governance</u> The clerk advised governors of current and future vacancies. KP will make enquiries to attract interested parties and will also approach local businesses. Governors will use the results of the skills audit to recruit where possible.	KP
A	KP to progress NGA membership and subscription to the Modern Governor app.	KP
A	MT to progress a review of the school website, governor section.	MT
20	<u>Items identified at 5</u> None.	
21	<u>Correspondence</u> None.	
22	<u>AOB</u> None.	
23	<u>Impact</u> Governors identified the following areas from the meeting as having had the most impact on outcomes: <ol style="list-style-type: none"> 1) The robust discussion on data and close review of pupils performing under expected levels; 2) The discussion regarding academisation and decision to maintain a close eye on the landscape here to ensure the correct decision is made for the school at the appropriate time; and 3) Identifying the vulnerable groups for the SDP. 	
24	<u>Date of next meeting</u> The next meeting of the FGB will be held on 20 September 2016 at 6pm.	